

## Meeting of the Board of Directors

(Part 1 – agenda and papers to be made available to the public via LHCH website)

Tuesday 28<sup>th</sup> January 2024

MS Teams/Conference Room, 9.30-12.30

### Agenda

Time	No.	Item	Owner	Purpose	Paper
	1	Welcome and Opening Matters			
9.30	1.1	Apologies for Absence:	Chair	-	Verbal
9.31	1.2	Declaration of Interests Relating to Agenda Items	Chair	To Note	Verbal
9.32	1.3	Minutes of Previous BoD (in public) Meeting 26 <sup>th</sup> November 2024	Chair	To Approve	Item 1.3
9.35	1.4	Action Log from Previous Meeting	Chair	To Note	Item 1.4
9.40	1.5	Dept presentation – Cath Lab Physiologist	Medical Director	For Information	Presentation
10.10	1.6	Patient Story – TAVI	Director of Nursing, Quality and Safety	For Information	Verbal
10.17	1.7	Staff Story – Marks story	Chief People Officer	For Information	Verbal
10.25	1.8	Chair's Briefing	Chair	For Information	Verbal
10.30	1.9	CEO Report	Chief Executive	For Information	Item 1.9
	2	Safety And Quality			
10:35	2.1	DIPC Quarterly Report Q3	Medical Director	For Assurance	Item 2.1
10:40	2.2	Guardian of Safe Working- Quarterly Exception Report Q3*	Medical Director	For Assurance	Item 2.2
	3	Strategy and Development			
10:45	3.1	Research and Innovation Strategy Progress	Director of Research	For Assurance	Presentation
10.55	3.2	Quality Strategy Progress Update	Director of Nursing, Quality and Safety	For Assurance	Verbal

11.00 Break					
	4	Targets and Financial Performance			
11.10	4.1	Strategic Oversight Framework	Chief Operating Officer	For Assurance	Item 4.1
	5	Governance and Assurance			
11.15	5.1	Report of Freedom to Speak Up Guardian Q3	Director of Risk and Corporate Governance	For Assurance	Item 5.1
11:20	5.2	Board Assurance Framework	Director of Risk and Corporate Governance	For Assurance	Item 5.2a
11:30	5.3	High Risk Report ( >15)	Director of Risk and Corporate Governance	To Approve	Item 5.3
11.35	5.4	Comms Strategy Update	Chief People Officer	To Note	Item 5.4
11.40	5.5	Medical Revalidation Annual Report	Medical Director	For Assurance	Item 5.5
	6	Board Assurance			
11.45	6.1	BAF Key Issues Reports and Approved Minutes			
11.50	6.1.1*	<b>CMAST CiC:</b> <ul style="list-style-type: none"> <li>Summary report for meeting held on 6<sup>th</sup> December 2024 and meeting held on 10<sup>th</sup> January 2025</li> </ul>	Chief Executive Officer	For Information  For Information	Item 6.1.1
11.53	6.1.2*	<b>LAASP Joint Committee</b> <ul style="list-style-type: none"> <li>Summary Report from meeting held on 20th November 2024</li> </ul>	Chief Executive Officer	For Information	Item 6.1.2a
11.56	6.1.3*	<b>Audit Committee</b> <ul style="list-style-type: none"> <li>BAF Key Issues for meeting held on 14<sup>th</sup> January 2025</li> <li>Approved minutes for meeting held on 8<sup>th</sup> October 2024</li> </ul>	John Doyle	For Information	Item 6.1.3a
				For Information	Item 6.1.3b
11:59	6.1.4*	<b>Quality Committee</b> <ul style="list-style-type: none"> <li>BAF key issues for meeting held on 14<sup>th</sup> January 2025</li> <li>Approved minutes for meeting held on 8<sup>th</sup> October 2024</li> <li>Integrated Incidents, Complaints and Claims Report</li> </ul>	Nick Brooks	For Information	Item 6.1.4a
				For Information	Item 6.1.4b
			Director of Risk and Corporate Governance	For Assurance	Item 6.1.4c

12.02	6.1.5*	<b>People Committee</b> <ul style="list-style-type: none"> <li>BAF key issues for meeting held on 2<sup>nd</sup> December 2024</li> <li>Approved minutes for meeting held on 9<sup>th</sup> September 2024</li> </ul>	Margaret Carney	For Information  For Information	Item 6.1.5a  Item 6.1.5b
12.05	6.1.6*	<b>Strategic Research &amp; Innovation Committee</b> <ul style="list-style-type: none"> <li>BAF key issues for meeting held on 10<sup>th</sup> December 2024</li> <li>Approved minutes for meeting held on 10<sup>th</sup> September 2024</li> </ul>	Bob Burgoyne	For Information  For Information	Item 6.1.6a  Item 6.1.6b
12.08	7	<b>Legality of Board Documentation and Decisions</b>	Chair	-	Verbal
12.10	8	<b>Evaluation of Board Meeting</b>	All	-	Verbal
12.15	9	<b>Date and Time of Next Meeting:</b> Tuesday 25 <sup>th</sup> March 2025	Chair	-	Verbal
12.17	10	<b>Resolution:</b> To exclude the public from the meeting at this point by reason of the private nature of business to follow.		-	Verbal

***\*Papers are ‘for information’ unless any Board member requests a discussion***